



ST. FRANCIS OF THE FIELDS

Strathfieldsaye

Enrolment Agreed Practice

May 2016

1. VISION STATEMENTS

At St. Francis of the Fields Primary School, we are inspired by the traditions of St. Francis of Assisi.

We strive to be an inclusive community where we:

- Deepen our relationship with God, which stimulates a growing awareness of social justice and service to others.
- Work collaboratively to provide a safe and supportive learning environment.
- Foster a respect for creation and the responsibility of sustaining this gift from God.
- Provide an engaging learning and teaching environment where we are empowered to be life-long learners.
- Celebrate life while embracing challenges with confidence and resilience.

2. BELIEFS

St. Francis of the Fields is a Catholic school that ...

- Is open to all who are willing to commit to support the philosophy, values and aims of Catholic schooling.
- Has a particular responsibility to provide access to children baptised in the Catholic faith.
- Has a particular responsibility to welcome, accept and support those in most need.
- Seeks to include rather than exclude.
- Will strive to ensure that the enrolment process is a welcoming reflection of the teachings and values of the Church.
- Seeks to actively engage families and carers as partners in their child's education process and the life of the school in an atmosphere of co-responsibility and co-accountability.
- Believes parents are the first educators of their children and have the obligation and the right to ensure an education for their children consistent with the school values for children to be their best, be safe, show respect for all and to show respect for the environment.

3. AIMS

- To enable enrolment of all Catholic students wishing to attend St. Francis of the Fields Primary School.
- To enable enrolment of all those who seek the values of a Catholic education.
- To establish a framework to ensure the future growth of the school is effectively managed to ensure responsible and sustainable growth.

4. ENROLMENT GUIDELINES

- If enrolment applications exceed places available, schools will establish an Enrolment Panel, to determine which students will be offered enrolment in accord with the school's Enrolment Policy.
- If the need arises, the Panel will also establish a waiting list with a priority order (see Annexure

- A). The Enrolment Panel would usually include; the Principal, a member of the school's governance body, the Parish Priest/Canonical Administrator, the Registrar/Administration Officer. Other school personnel could also be appointed to the Panel by the Principal.
- Students with Disabilities and Impairments will be enrolled along with all other eligible children. The enrolment of students with special needs should be considered in the light of the relevant laws and the policies, guidelines and protocols of the Catholic Education Commission of Victoria and the S.S.E.B.
 - Local pastoral discretion is an important element of decision making with regard to enrolment. Therefore, St. Francis of the Fields will exercise some flexibility where pastoral discretion is deemed necessary. Examples include: -
 - Family breakdown.
 - Family mobility.
 - Parent(s) or guardian(s) not in a position to fully support the education of their child Students in 'out of home care.'
 - Children experiencing serious educational disadvantage.
 - Aboriginal or Torres Strait Islander background.
 - Refugee status.
 - Late applications as a result of special circumstances such as relocation.
 - It is the baptismal right of a Catholic child to be educated within a Catholic school. Therefore, the faith commitment of the parents should not be used as criteria for enrolling a Catholic student in Catholic schools.
 - A family's capacity to pay all or part of the school's fees will not be a criterion for enrolment.
 - Enrolment advertising will be aligned with the Catholic Education Goldfield (CEG) principles.

4. POLICY REVIEW

It is the role of the School Board to review the Enrolment Procedures set in place at the end of each year. From this Review, recommendations will be put in place. As a result, the Enrolment Policy will be updated and reviewed annually.

ANNEXURE “A”

Prep Enrolments

1. Siblings of existing students.
2. Baptised Catholic living within Kennington Parish.
3. Baptised Catholic living outside Kennington Parish.
4. Children of other faith denominations.
5. Children of no faith denominations.

Year 1 – 6 Enrolments

If spaces are available in classes we will enrol students who are:

1. Siblings of existing students.
2. Baptised Catholic from Catholic schools living within Kennington Parish.
3. Baptised Catholic from Catholic schools living outside Kennington Parish.
4. Children of other faith denominations.
5. Children of no faith denominations.