

# Conveyance Allowance Program (CAP) 2024



Dear Parents,

The Conveyance Allowance is a form of financial assistance from the Victorian State Government to assist families in rural and regional Victoria with the cost of transporting their children to their nearest appropriate school.

The allowance is available to parents who are required to –

- drive their child more than 4.8 kilometres to school (if there is no school bus)
- or drive their child more than 4.8 kilometres to meet the nearest school bus to the school
- the child must attend their closest government or non-government school (Catholic)
- the allowance is based on kilometres travelled and not based on any financial eligibility

Distance is calculated by the shortest practical route from home to the school or from home to meet the nearest school bus to the school. Distance can be calculated by using Bing Maps.

Forms required to be completed by a parent are available to download from our website <http://www.sfstrathfieldsaye.catholic.edu.au/downloads/forms> or can be picked up at the office.

1. Conveyance Allowance Application 2024 (one per family which includes all children at St Francis of the Fields)
  2. Conveyance Allowance Authority to Pay Form 2024 (one per parent claiming)
- **Parents who received the Conveyance Allowance in 2023 do not need to complete a new form in 2024 unless their children enrolled at St Francis of the Fields in 2023 have changed (ie Yr 6 student left at the end of 2023 or a Prep child commenced in 2024).**
  - **If your family circumstances have changed a new form needs to be completed in 2024.**
  - **If you have recently changed address, please advise the office if you are no longer eligible.**

If you are unsure of the bus stops of the free country buses to St Francis of the Fields, this information is also available on our website <http://www.sfstrathfieldsaye.catholic.edu.au/downloads/bus>

Further information can be found at <https://www.education.vic.gov.au/school/teachers/transport/Pages/conveyance.aspx>

If you are unsure if you may be eligible, or require help in completing your Application, please do not hesitate to contact the school office or email me at [swade@sfstrathfieldsaye.catholic.edu.au](mailto:swade@sfstrathfieldsaye.catholic.edu.au)

With thanks,

Stephanie Wade (Administration)

December 2023